

Career Development Timeline for Graduate Students

Early Years

Mid Years

Final Years

Research

Teaching

Research

Teaching

Research

Teaching

Explore resources for grants and fellowships

Assess your current teaching skills

Apply for grants and fellowships

Explore TRC and departmental resources for teaching development

Attend a teaching workshop

Take a pedagogy course or seminar

Find a teaching mentor

Develop a writing habit

Attend academic writing workshops

Attend and present at conferences

Pursue publishing opportunities

Volunteer as a journal reviewer

----- Start building a teaching and research portfolio -----

Consider applying to the TPT program

Draft a Reflective Teaching Statement

Explore resources on teaching in your discipline

Schedule a teaching observation or consultation

Continue to pursue publishing and conference opportunities

Form a dissertation writing group

Broaden your research network

Develop a 5-year research plan

----- Continue to develop portfolios -----

Career Development Timeline for Graduate Students

Early Years

General Career

Explore resources for career development

Build your campus network: attend talks and presentations in your department and around grounds

Find mentors in addition to your faculty advisor

Attend career panels to explore academic and non-academic career options

Develop a 1-3 year plan with your faculty advisor/mentor

Job Preparation

Complete a self-assessment of skills

Join relevant professional organizations and/or academic societies

Review job ads to see what the job market is like in your area

Attend job talks in your department

Attend professional development workshops on creating application materials (CV, resume, cover letter, etc.)

Mid Years

General Career

Seek opportunities to take on a leadership role relevant to your interests

Seek opportunities to mentor undergraduate or other graduate students

Volunteer to be a paper reader, chair, facilitator or discussant for professional conferences

Meet and network with professional outside academia

Job Preparation

Identify your transferable skills

Begin to draft application materials (CV, resume, cover letter, etc.)

Conduct informational interviews with employed faculty and professionals

Explore career options through volunteer work, internships, part-time or summer employment

Attend career and professional development workshops

Final Years

General Career

Decide what career options you will pursue during your job search and develop an action plan

Utilize career development resources offered at professional organization conferences and their websites

Job Preparation

Decide what career options you will pursue during your job search and develop an action plan

Have your application materials reviewed by career services or faculty in your department

Attend workshops on the job search process

Learn about non-academic and academic interviewing and salary negotiation

Prepare the basics of your job talk (if applicable)